



23rd July 2026

Re: Invitation to Tender for Architectural Consultancy Services – Emergency Works (Co. Wicklow Schools)

Invitation to Tender for the provision of Architectural Consultancy Services for emergency works projects comprising:

- **Improving Disability Access to the Main Entrance in Glenart College, Arklow, Co. Wicklow.**
- **Roof repair works on the main school building and sports hall in Avondale Community College, Rathdrum, Co. Wicklow.**

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On behalf of the Kildare and Wicklow Education and Training Board (the Contracting Authority for this project), you are hereby invited to tender for Architectural Consultancy Services for the above.

Each project will require a separate Form of Tender. Please see Emergency Works Reports attached for further information.

The total estimated value of each project including works, fees and VAT:

- Improving Disability Access to the Main Entrance in Glenart College, Arklow, Co. Wicklow €28,000.00.
- Roof repair works on the main school building and sports hall in Avondale Community College, Rathdrum, Co. Wicklow €57,000.00.

The Form of Contract will be the Standard Conditions of Engagement for Consultancy Services (Technical COE1) including the Template Schedule A and B, available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > *Appointment of Consultants > Small Works*. The scope of service is detailed in the tender documents and in Design Team Procedures for Small Works (TGD 007) available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > *Technical Guidance Documents / School Design Guides*.

The address to which tenders must be returned and the date and time before which tenders must be received are stated in the Contract Notice – **23.45hours 23rd August 2026, via eTenders portal**. Tenders sent to any other address, or received after the specified date and time, will be deemed invalid tenders. Unsigned tenders/tender proposal forms will likewise be deemed invalid tenders. The signature for the Form of Tender/Tender Proposal Form must be that of a Principal or Director of the firm. Tenders must be in the format prescribed

in the Form of Tender/Tender Proposal Form and all required documents must be submitted.

All queries in relation to this tender competition must be submitted to schoolscapital@kwetb.ie. All queries must include the etender reference in the subject line. Queries submitted via the Etender messaging facility will not be answered.

All queries must be submitted as soon as possible and, in any event, not later than 8 working days before the latest time for receipt of tenders – **14.00 hours 14th August 2026**. The Contracting Authority may at its discretion respond to queries raised after that date.

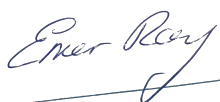
If the Contracting Authority responds to a query, it will send the response to each Candidate unless the Candidate raising the query has clearly designated the query as confidential and the Contracting Authority agrees that it should be treated as confidential.

Tender submissions must be received by eTenders portal only, with the onus resting with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders.

Tenders will be assessed in accordance with Guidance on Procuring Consultants for Small Works, 4th Edition October 2021.

Candidates may visit the site by prior arrangement with the School Authorities. Site visits can be arranged by emailing Jessica McLoughlin at schoolscapital@kwetb.ie.

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Emer Roy
Assistant Principal Officer
Capital & Energy Sustainability Programme and Procurement Department
(On behalf of Kildare and Wicklow Education and Training Board)